

VIVA Board Meeting Minutes

June 11, 2024 - 5:30-7pm

Board Members present : Marla Smith, Chris Beck, Pamela Wickard, Chuck Bonsteel, Michael Darr, Annette Messitt, Lindsay Hart via Zoom.

Sy Report: Current VIVA stats: 214 members / 443 non-members.

Treasurer Report: Revised Studio Tour report to split the tour expenses (insurance/etc) divided between Spring and Holiday tours. After Spring Tour expenses VIVA is in the red -\$91. Board is pleased VIVA almost broke even between what we took in and expenses.

Lindsay Tour Coordinator Report: Survey Monkey went out and 29 out of 36 Tour participants responded. \$125,000 in sales was reported by the artists who took the survey. The Board decided to send the Survey Monkey results to all Tour participants with the Treasurers' Spring Tour report. It will be sent 'as is' to be completely transparent, that is how much money was collected in total by tour artists and all the Tour expenses.

Drop Box: Lindsay will set up a DB and send an invite to the board members and committee leads. We can now begin keeping the work documents and notes of committee leads and board members all in one shared place.

Michael Darr will be resigning at the end of summer: The board thanks him for his service. We are grateful, and we wish him well with his future endeavors.

Next phase for VIVA:

- How to organize board member and committees.
- Bring back the Vice President role.
- Send by-laws to all board members, and inform employees of bylaw changes.
- VIVA board will work on roles within the organization.

VIVA Tour participants scholarship donation letter: Request by board members to resend the VIVA letter to Tour Leads to consider donating to the scholarship program. Currently the letter (in email form) received donation of \$425 from 6 participants. A revised version, for all members, will appear in the July newsletter.

Scholarships: We received very gracious thank you cards from the three scholarship recipients. Chris will reach out and get their permission to post their names in the July newsletter.

Member Annual Meeting: to be set at next meeting, but board suggestion is that it takes place third week in September.

Next scheduled meeting: July 11, 5:30pm. Respectfully submitted, Pamela Wickard

