

## **VIVA Board Minutes, August 15, 2024**

**Present: Gale, Tara, Chuck, Pamela, Barbara, Marla, Lynn and zoom-Sy and Lindsay for first part. (not present: Chris, Zuzana, Kedar, Annette)**

VIVA Coord, Sy, report: There presently are 217 members and members join at about 2 to 3 per month. The 'big list' of interested people but not current members is 444.

Treasurer, Barbara, report: Barbara sent board members a current report pre-meeting. Lindsay will work with Barbara to identify donations made on Paypal—are they general fund or scholarship fund.

Scholarship, Pamela, report: Pamela asked for a funds total amount at the September meeting so that we can see what we have available for the 2025 fund. We may need to further fund-raise to meet our goal. It was brought up by a couple of members that we would like to fund-raise from our own membership rather than ask island businesses. Barbara and Pamela will see if they can determine if funds were raised by Pamela's letter to tour participants or from the letter in the newsletter post-Spring Tour. Question raised again: if our funds are over what we deem necessary, shall we hold funds in our account for the following year rather than increase awards?

Annual Member Meeting, Chuck: The date is September 9<sup>th</sup>, Monday, 6-8 pm., at Mukai Gardens. We can be there at 5:30-8:30. There is a big tent set up and chairs. Chuck will send out the meeting agenda to board members. Current board members will be voted on by membership and new members will be invited to volunteer. The planning meeting is Thursday, Sept 5<sup>th</sup>, at 5:30. Place to be announced.

Advertising for the annual meeting: August newsletter, 8-21, two e-mail blasts to members, (Sy), VIVA website, FB, Instagram, (Lindsay), Beachcomber 'What's happening', (Lindsay).

Board addresses on the website in our webmail account: There is [Board@vivartists.com](mailto:Board@vivartists.com), [newsletter@vivartists.com](mailto:newsletter@vivartists.com), [membershow@vivartists.com](mailto:membershow@vivartists.com) and there used to be president that would come to Marla's address that is used to send the newsletter. Do we need more? Lindsay will send board members directions on how to access our vivartists webmail account.

VIVA's Drop box account: There exist folders for Scholarship, VCA Liason, Members Show for VIVA documents. Additional folders can be set up for specific topics, accessed by those responsible for that work. For organization and safety, all board members do not have access to specific folders without going through the member responsible for that topic. It is the way that drop box works. Lindsay will educate us on how to access our folders or set up folders for committees.

Holiday Tour, Lindsay, report: Applications will be available and announced via email and website on August 31<sup>st</sup>. (FB, Insta?). Application deadline will be October 2<sup>nd</sup>, 2024. August newsletter will have a 'watch for the application announcement' notice.

Tour days: It was brought up that some people still want to consider changing the tour schedule to 1 weekend only rather than 2 consecutive weekends. There was some discussion and Marla will search for the Spring Tour 2024 feedback, (form created by Lindsay), to send to board members to recall traffic for the 4 days. This has been discussed for years and has been tabled until the next board meeting.

Respectfully submitted, Marla Smith, Secretary